(Year) _____ (Month) _____ (Day) _____

Schedule of Stay （Example）

(1) Be sure to specify the date of arrival and departure.　If the flights and airports/ports to be used for arrival and departure are fixed, be sure to write them.

(2) Write the place of stay in detail.　(If staying at hotel, write its name, address and phone number.)

(3) The schedule of stay needs to be written for each day.　If an activity continues on consecutive days, the format "(date) – (date)" is acceptable.

The schedules of stay in Japan of the visa applicant and _____ (number) others are as follows:

[Short-term business affairs, etc]

Date	Activity Plan	Contact	Accommodation
YYYY.MM.DD	Arrive in ___ from ___ aboard flight___	The inviting person's home Tel.:00-000-0000	The inviting person's home Tel.: 00-000-0000
YYYY.MM.DD	Business talks at ___company	___company [contact person ….] Tel.: 00-000-0000	Hotel ___Address ___. Tel.: 00-000-0000
YYYY.MM.DD	Visit ___ plant Move to____ by Shinkansen	___Town, ___ City,____ Prefecture	Same as above
YYYY.MM.DD	Return home from ___to__ . on flight ____		

[Visit to relatives/acquaintances]

Date	Activity Plan	Contact	Accommodation
YYYY.MM.DD	Arrive in ___ from __ aboard flight ___	The inviting person's home Tel.: 00-000-0000	The inviting person's home Tel.: 00-000-0000
YYYY.MM.DD	Attend a wedding reception at ___ Hall	___ Town, ____ City, ___ Prefecture	Same as above
YYYY.MM.DD	Sightseeing all day	The inviting person's home Tel.: 00-000-0000	Hotel____ Address___ Tel.: 00-000-0000
YYYY.MM.DD	Return home from ___ to ___ on flight ___		

[Tourism with travel agency guarantee]

Date	Activity Plan	Contact	Accommodations
YYYY.MM.DD	Arrive in ___from ____aboard flight ____	___ tourist co. (contact person ____) Tel.: 00-000-0000	Hotel ____Address____ Tel.: 00-000-0000
YYYY.MM.DD	Sightseeing all day	___tourist co. (contact person ____) Tel.: 00-000-0000	Hotel ____Address____ Tel.: 00-000-0000
YYYY.MM.DD	Sightseeing all day	Same as above	Hotel ____Address____ Tel.: 00-000-0000
YYYY.MM.DD	Sightseeing all day	Same as above	Hotel ____Address____ Tel.: 00-000-0000
YYYY.MM.DD	Return home from ____ to ___ on flight ___	___ tourist co. (contact person ____) Tel.: 00-000-0000	