

Mailing Address:
Consulate General of Japan
Visa Section
400 Renaissance Center
Suite 1600
Detroit, MI 48243

CONSULATE GENERAL OF JAPAN
www.cgjdetroit.org • visa@cgjdetroit.org

Window Hours:
Monday~Friday
9:15am~11:30am
1:15pm~4:30pm
Phone: (313)567-0120x214
Fax: (313)567-0274

TEMPORARY VISITOR VISA

Activities covered by this visa category

A temporary visitor visa allows for sightseeing, commercial business trips (not involving paid activities), visiting relatives/friends/acquaintances, participating in amateur athletic tournaments or other similar activities during a short period of stay (not to exceed 90 days).

Application Procedure

- **Processing time:** In most cases visas can be issued after 5 business days of receipt of all application materials. In the event that the application needs to be referred to Tokyo processing time will increase by 2 to 6 weeks. Acceptance of a visa application is not a guarantee of issuance.
- **Jurisdiction:** The Consulate General of Japan in Detroit accepts visa applications from residents of Michigan and Ohio. Applications are not accepted from B1 and B2 visa holders temporarily in Michigan or Ohio.
- **Where to submit your application:** We ask that all applications are submitted in person at the consulate. Those who live outside of Oakland, Macomb and Wayne counties and are unable to appear in person may apply by mail. *The consulate is not responsible for delay or loss of documents in the mail.*
- **Retrieval of your passport:** After the visa is issued you must appear again in person to pick up your visa unless you live outside of Oakland, Macomb and Wayne counties and are unable to pick it up in person. If you are eligible and wish to have your passport returned to you must provide a pre-paid trackable envelope and sign and submit a **Release of Liability** form. If you use the post office we will only return your passport to you if you provide either an *express mail* envelope or a *priority mail* with *delivery confirmation* or *certified service*. If you wish to use Fedex, UPS or DHL you may do so only if the envelope is pre-paid, a credit card number written on the airbill is *not* considered pre-paid. *The consulate reserves the right to require any visa applicant to appear in person to pick up their passport and visa if it is deemed necessary.

Required Documentation (Additional documentation may be requested upon review of the materials listed below)

1. Applicant's valid passport. Passport must be signed and have at least one visa page left available.
2. Visa Application Form to Enter Japan (Must be typed or printed neatly and signed in blue or black ink)
3. One passport size photograph. (Photograph should be on a plain background and taken within the last 6 months)
4. Proof of Michigan or Ohio residency (copy of Driver's License, state ID, bank statement, lease agreement, etc.)
5. Proof of legal residency status and ability to re-enter the USA. (Copy of green card, US Visa, I-94 Card, DS-2019, I-20, I-512, etc...) If you will be entering a country other than the USA after departing Japan you must show proof that you can enter that country.
6. Proof of financial Capability (copy of bank statement, etc. *Not required if traveling on company business)
7. Copy of flight itinerary issued by a travel agency or airline. (May not be required if traveling on company business)
8. Information regarding your planned activities in Japan (If you will be staying in Japan for less than 90 days but your intended activities are not listed below please contact the consulate by email or telephone for further details.)
 - For activities such as sightseeing/tourism**
Information regarding places you intend to visit, hotel reservations, etc.
 - For activities such as visiting friends/relatives**
An invitation letter from the friend/relative that you will be visiting in Japan
 - If you will travel on company business**
An original letter from your company signed by the appropriate person stating at a minimum the following: (a) Applicants name, position and length of employment at the company. (b) A detailed description of the purpose of the visit. (c) Dates of travel to and from Japan. (d) Name, address and telephone number of business contact in Japan. (e) Guarantee of Financial support and return transportation from Japan.
 - If you will attend an academic conference**
A copy of the letter of invitation to the conference or materials listing you as a presenter.
9. Visa fee: \$____. Payable in Cash or money order only. Please refer to the list of visa fees on the consulate's website for appropriate visa fee.
10. Release of Liability (if applicable, see above)